

SITE SPECIFIC RISK ASSESSMENT – H5 Adventure Ltd – The Lake at SN4 7RZ

General Risks

Location		Conducted by	Date conducted
The Lake, Upper Ham Farm, Royal Wootton Bassett, Wiltshire, SN4 7RZ		Paul Webb	21 st November 2018
Hazard	Who may be harmed	Control measure	
Hypothermia particularly that induced by sudden cold wet weather	Team	<ul style="list-style-type: none"> Check weather forecasts in advance of all activities Ensure all participants have appropriate clothing and other equipment, including weather proof tents At least one instructor present is competent with the use of water rescue. I.e. BCU FSRT, PADI, Life Saving or equivalent or in-house trained, use of Water rescue & throw line 	
Injury resulting from campsite flooding	All	<ul style="list-style-type: none"> Check weather forecasts daily during stay When extreme weather is forecast take care that tents are sited away from lake and on sheltered higher ground, or that other arrangements made 	
Infection from contact with wild animals	All	<ul style="list-style-type: none"> Careful hygiene is required to ensure that hands and all cooking and eating utensils are clean, and that unnoticed contact with wild animal excrement does not lead to infection. Use toilet facilities available at the campsite Drink only water suited for drinking Do not drink water directly from the lake 	
Burning from fire, especially from campfires or camp cooking or smoking	All	<ul style="list-style-type: none"> Use campfires with care, ensuring they do not get close to inflammable material and are not too large Do not attempt a campfire during extremely windy conditions Site camp cooking facilities carefully, ensuring they are steady and are away from inflammable material Note the site of fresh water to distinguish fires Fires must be supervised by staff Students Or staff are briefed never to smoke or cook either in or close to tents There must be a designated cooking area for each camping area and a separate fuel area set up away from cooking and camping area, if liquid fuel being used Identify a fire point during the site tour 	
Falling injuries in dark	All	<ul style="list-style-type: none"> Ensure all group members have personal lights for use at night 	
Cuts & Electric shock from barbed wire	All	<ul style="list-style-type: none"> Brief on avoidance warn participants during the site tour Turn off electric fence in Horse Stable 	

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Water based activities

Location		Conducted by	Date conducted
The Lake, Upper Ham Farm, Royal Wootton Bassett, Wiltshire, SN4 7RZ		Paul Webb	21 st November 2018
Location	Conducted by	Date conducted	
Drowning or injury in lake or river	All	<ul style="list-style-type: none"> All swimming and water based activities must be supervised closely by appropriately trained staff. Clear briefing to staff and clear instructions to participants that unsupervised activities are not allowed. First aid Staff are to brief all participants about the dangers of going near water hazards unsupervised Staff must ensure that participants camp away from any water hazards Any kit falling into water is not to be recovered until the situation is assessed by a group leader. In wet conditions water levels of streams are to be monitored by the leader in case of a rapid evacuation 	
Injury from jumping or slipping on pontoon	All	<ul style="list-style-type: none"> Instructors should brief and check that all participants have appropriate outdoor clothing before entering the water i.e. PFD, footwear etc Instructors to ensure someone is holding the canoe or raft securely as participants board 	
Cuts and scratches		<ul style="list-style-type: none"> Staff to ensure access/ launch points are hazard free and students are appropriately dressed. 	
Weather General	All	<ul style="list-style-type: none"> Staff to check weather forecast prior to each expedition/session The BCU coach to monitor the weather conditions throughout the activity Staff are to prevent inappropriately dressed individuals going on the water Staff will carry a mobile phone when needed 	
Hypothermia	All	<ul style="list-style-type: none"> Staff must ensure sessions are active in relation to the condition of the group and the weather. Wet games to be carried out toward the end of the session or possibly not at all to prevent people getting too cold. Staff to monitor closely students getting cold especially ones who have capsized early on. Staff are to monitor participants who have been immersed for cold injury symptoms No one will be forced to take part in water based activities Staff to be aware of who is and is not a swimmer as well as who is not water confident Staff should be able to rescue capsized participants All participants to wear a buoyancy aid and helmet 	
Hyperthermia/ Dehydration	All	<ul style="list-style-type: none"> Staff must ensure adequate water or fluid is available, and used. Staff to pay attention to suitable clothing and use of sun cream. Staff to ensure students don't over dress on hot days. 	

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Sunburn on the water & bankside	All	<ul style="list-style-type: none"> When applicable, staff to monitor the participants, paying particular attention to sunscreen and suitable clothing
Lightning	All	<ul style="list-style-type: none"> Staff are not to take participants out, or continue the activity during a lightning storm
Drowning	All	<ul style="list-style-type: none"> A BCU qualified member of staff will be on the water with the group at all times All people on the water to be wearing a buoyancy aid and helmet Staff should be able to rescue capsized participants Staff should carry a first aid kit or have easy and quick access one on shore if operating close to the bank.
Polluted or diseased water	All	<ul style="list-style-type: none"> The BCU coach to check site prior to use BCU staff to monitor the conditions on the day BCU coach to brief the participants where appropriate on Leptospirosis (i.e. Weils disease) Staff to ensure that participants wash/shower after the activity, especially before handling or eating food
Swimming	All	<ul style="list-style-type: none"> Swimming is not part of the session but if students ask to do so it is at the digression of the BCU qualified staff member and they must continue to wear buoyancy aids. The BCU coach must closely supervise the activity There must be no diving or jumping into water (due to possible hidden dangers) All swimmers should wear suitable footwear if swimming
Capsize and entrapment	Participants	<ul style="list-style-type: none"> All people on the water to be wearing a buoyancy aid and helmet Participants are to be encouraged to inform the BCU coach if they see a capsize or assist if they can. Always use a BCU trained coach The BCU coach to ensure that participants are to show competence in capsize procedures prior to navigating graded water. Instructors must be proficient in throw line use. Students to be briefed on what to do if the capsize on moving water including catching a throw line.
Lifting injuries	All	<ul style="list-style-type: none"> Staff to brief participants on proper lifting techniques as recommended by the HSE If heavy items such as kayaks/canoes/ rafts need lifting to be moved there must be more than one person doing the lifting.
Fall or slip	All	<ul style="list-style-type: none"> Staff to brief the participants on the risks involved with wet walkways and slipways and inappropriate footwear Staff should carry a first aid kit or have easy and quick access one on shore if operating close to the bank Staff should carry or have easy access to a waterproofed first aid kit
Head injuries	All	<ul style="list-style-type: none"> Everyone must wear a helmet during the activity Staff to brief participants that there will be no diving or jumping into the water The BCU coach to brief the participants on the correct use of the paddle Staff should carry a first aid kit or have easy and quick access one on shore if operating close to the bank Staff should carry or have easy access to a waterproofed first aid kit
Upper torso injuries	All	<ul style="list-style-type: none"> The BCU coach to brief the participants not to deliberately collide with each other The BCU coach to brief the participants on the dangers involved in collisions and impacts The BCU coach to establish that the water is deep enough, before capsize and/or rescue drill can take place Staff should carry a first aid kit or have easy and quick access one on shore if operating close to the bank
Student safeguarding	Participants	<ul style="list-style-type: none"> Staff should not change or expose them selves to students while changing Staff to avoid entering changing areas unless sure that it is ok to do so and to operate in pairs

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		<ul style="list-style-type: none"> • Staff to get all students out of the changing areas before checking for rubbish, left kit etc to avoid incidents
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BUSHCRAFT

Location		Conducted by	Date conducted
The Lake, Upper Ham Farm, Royal Wootton Bassett, Wiltshire, SN4 7RZ		Paul Webb	21 st November 2018
Hazard	Who may be harmed	Control measure	
Bush craft location	Team	<ul style="list-style-type: none"> • Participants should be accompanied to the Bush craft area by a H5 Adventure member of staff 	
Knives	All	<ul style="list-style-type: none"> • Participants are to be briefed on how to use and walk with knives • Participants are to be shown and briefed on strict hygienic levels whilst cooking 	
Fires	All	<ul style="list-style-type: none"> • Participants that build and make fire should NOT run whilst at the site • Cold Water and/or a fire blanket should be on hand at all times • A Burns kit should be easily accessible. • Fire location – avoid overhanging branches, nearby vegetation and keep away from other activities or tents • Exercise extreme caution when lighting during prolonged periods of dry weather • Fire size appropriate to the task. • Use fire bowl when available • Briefing participants regarding behaviour, seating, placing wood on the fire • Remove trip hazards • Clear briefing on equipment and methods used. • Long hair should be tied back. • When using the drill method have brief participants on the potential for the drill to spring out when using the bow drill. • There should be close supervision by staff • Participants should be shown how to handle the lit tinder bundle 	
Burns and Scalds	All	<ul style="list-style-type: none"> • Monitor group preparing and loading the fire. • Use leather gloves or a long stick to take pots on and off the fire • Warn all group members not to touch pans left unattended unless wearing gloves in case they have just come off the fire • Tie long hair back. • Make sure the stopper is NOT inserted into the spout a Kelly kettle if using one. • Have a burns kit and a jerry can of cold water easily accessible. 	

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cooking	All	<ul style="list-style-type: none"> • Good hygiene methods, use of antibacterial • Wipes and cleaning fluids. • Use only non-meat products unless fresh and cooked under the supervision of staff • Brief group on the temperature of foodstuffs eg Marshmallows. • Use a safe volume of water in pots. • Ensure close supervision at all times.
Wild foods	All	<ul style="list-style-type: none"> • Only used if staff are very proficient in identifying wild foods • 100% positive identification is required. H5 Course leader to manage this. • Only ingest a small amount if it is the first time of trying • Do not collect from field edges that may be contaminated with pesticides. • Do not collect from roadside verges or where dogs are walked. • Do not collect from areas of foul or contaminated water. • Always wash before consumption. • Do not use old or dying/deceased plants. • Awareness of particular requirements of individual plants for example, nettle stings. • Only use the IOL recommended list of plants.
Shelter building	Participants	<ul style="list-style-type: none"> • Clear briefing and guidance on collecting and carrying materials. • Instructors should demonstrate safe manual handling. • Instructors should highlight the risk to face and eyes when moving large sticks around • Staff to demo how to pick nettles and bracken. Bend and twist from the base never pull straight out • Have leather gloves available • Avoid excessively large logs • Staff to check the shelters in their initial stages for likelihood to collapse
Injury from Knives saws or axes	All	<ul style="list-style-type: none"> • Only small 3inch or less knives to be used. • No knives/saws or axes to any students if there are behavioral issues • Staff to demo safe practice at the start of the session. • Cut away from yourself • Do not hold fingers on the wood close to the blade • Wood to be cut on a stable base • Staff to manage group so they can see all cutting and sawing. • The chopping area should be cordoned off and all students know what the rules are. No blades that don't lock to be used.

Improvised Bridge Building

Location		Conducted by	Date conducted
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Hazard	Who may be harmed	Control measure	
Construction	All	<ul style="list-style-type: none"> All instructors are to be briefed on appropriate knots and entrapment hazards Helmets should be worn at appropriate times, depending on age, ability of participants Instructors are to check the apparatus before any participant mounts the apparatus 	
Metal stakes	All	<ul style="list-style-type: none"> Instructors are to show/brief on correct use of sledge and placing of metal stakes 	
Lifting injury	All	<ul style="list-style-type: none"> Participants should give a demonstration in manual handling before lifting the poles Poles to be carried in pairs if used by young/ small students 	
Entrapment or injury from tripod collapse	All	<ul style="list-style-type: none"> Staff should have been briefed and watched a bridge build session before running one Staff to check the supports are properly braced before tensioning the lines Staff to monitor the supports which can slip over time. Stop and retie any loose supports Participants should be told NOT to waggle the ropes while people are crossing to prevent the tripod tipping over on them or the participant falling awkwardly. 	
Rope burn	All	<ul style="list-style-type: none"> Use multiple people to tension the rope and to be supervised by a member of staff. 	
Drowning	Participants	<ul style="list-style-type: none"> Do not allow participants to be attached to the rope when operating over water. They should be able to wade or swim free if they fall in. 	
Injury to head or other part from Falling	Participants	<ul style="list-style-type: none"> Do not operate the line more than 1m above the ground at the tripod low level supports. Ensure the water is not too deep for students to wade out Ensure the person crossing is wearing a helmet and a buoyancy aid 	

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Archery

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Hazard	Who may be harmed	Control measure	
Bow & Arrows	All	<ul style="list-style-type: none"> • Check the bosses' are stood up well and in place • Always face forward when shooting an arrow • Check bows before each session that they are fitted appropriately with the string 	
Wet ground	All	<ul style="list-style-type: none"> • Make sure participants are briefed to be aware of the wet ground and not to run 	
People passing by	All	<ul style="list-style-type: none"> • There shouldn't be anybody, as it is private land and aiming away from any track etc, but check before and during sessions that there are no passers by 	
Eye injury	Participants	<ul style="list-style-type: none"> • instructors to remove the arrows by placing the arrow between the thumb and the index finger and the palm flat on the boss and pulling with the opposite hand • Instructor should always check behind them before pulling. • No arrows should be left at the shooting line when the instructor goes to pull arrows from the boss • No running to the boss, arrows tips can get lost in the line of vision 	
Ankle injury	All	<ul style="list-style-type: none"> • No running to the boss. Arrows in the grass can be hard to see and the knock can still cause injury 	
Injury through impalement by arrow	All	<ul style="list-style-type: none"> • Staff to monitor behaviour at all times • A clear demonstration to be given at the start • instructors to be GNAS or signed off by Paul Webb • no more than 6 shooting at 1 time • All participants change at the same time to avoid distractions to those shooting 	

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hospitals sn4 7rx



← Rating ▾ Hours ▾

BMI The Ridgeway Hospital

4.3 ★★★★★ (7) · Private Hospital

4.6 mi · Moorlead Rd

01793 814848

Open 24 hours



WEBSITE



DIRECTIONS

Great Western Hospital

3.9 ★★★★★ (75) · General Ho...

7.3 mi · Marlborough Rd

01793 604020

Open 24 hours



WEBSITE



DIRECTIONS

Ridgeway View Family Pra...

5.0 ★★★★★ (1) · Medical centre

4.4 mi · Wroughton Health Centre,...

01793 814570



WEBSITE



DIRECTIONS

Chippenham Birth Centre

5.0 ★★★★★ (3) · Hospital

10.9 mi · Chippenham Community...

01249 456434

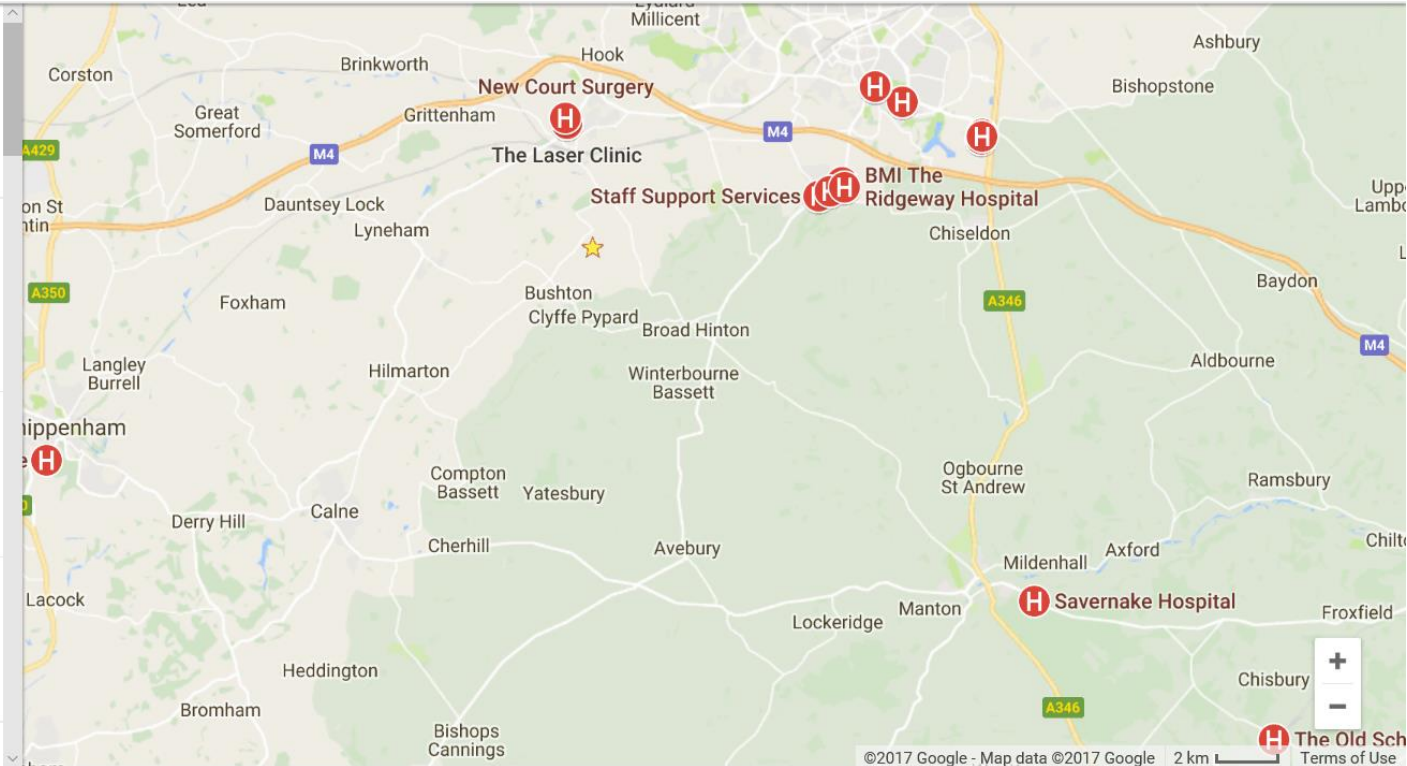


WEBSITE



DIRECTIONS

Mr Simon Hawkins- Wiltshir...



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